



St Lawrence's RC Primary School  
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Head Teacher: Mr P Brown

**2 December 2016**

**Dear Parents**

### **STAFFING**

I am writing to inform you of some staffing changes that will be happening in school after Christmas. It is with mixed emotions that I have to announce the departure of Mr Jeffrey who has been successful in obtaining a promotion to Deputy Head in another school. Mr Jeffrey has worked at St Lawrence's for six years and, in that time, has been a wonderful asset to our school, children and families as well as being a great help to myself. He will be greatly missed but fully deserves this opportunity in his new school and I am sure you would join me in wishing him every success in the future.

Mr Jeffrey will be replaced by Miss McGinty who impressed all of the governors during our recent interview process. We are sure that she will be a tremendous asset to our school as well.

In Year 3 and Year 5, parents may have noticed that Mrs O'Hara and Mrs Warwick are pregnant which is lovely news. Both teachers will leave to have their babies in February 2017 with a view to returning after their chosen maternity terms.

Mrs O'Hara will be replaced by Miss Bamber for the duration of her maternity leave. Mrs Warwick will be replaced by Mrs Hooton. Both are excellent, experienced teachers with great reputations and the Governors and myself are delighted that we have attracted them to work at St. Lawrence's.

### **ATTENDANCE:**

Attendance in school has fallen slightly of late. Our school attendance is currently 95.80% which is slightly below our target of 96% but nothing that a good week wouldn't fix! Please make every effort to get your child into school. If sickness makes this impossible, then please inform the school office as quickly as possible.

### **PE KIT:**

There are still a number of children who are not attending school with the correct PE kit. Could I please remind Early Years and Key Stage 1 that their PE sessions are on a Monday, while Key Stage 2 have their sessions on a Thursday. A plain top, shorts and most importantly, appropriate footwear (sand shoes or trainers) are needed for the children to take part in the sessions. Please support us in making sure that your child is prepared for this crucial part of the curriculum.

## **MINI VINNIES**

Our team of Mini Vinnies will be gathering at 2.15pm on Monday 5 December for their commissioning ceremony. Parents of the children are invited to join us to take part in the service.

Following this, on Tuesday 13 December at 10.00am – 11.30am we will be having an OAP Party. All relatives, neighbours, friends and people in local area over 60 will be warmly invited to gather in the hall where our children will serve them mince pies and sing some beautiful carols. No tickets are required- just turn up on the day.

## **CHRISTMAS FAYRE:**

Our School Christmas Fayre will take place on Friday 16 December. The children can come in on that day wearing a Christmas outfit/jumper in return for a bar of chocolate for the tombola.

Any donations of toiletries or unused toys would also be extremely welcome. Attached are some raffle tickets. All money raised goes towards funding school trips and visits.

## **CHRISTMAS DINNER**

The children will have their Christmas Dinner on Tuesday 20 December. This will be in addition to all of the other Christmas dates which are available on our website: <http://www.stlawrences.newcastle.sch.uk/website>

Yours faithfully

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**Mr P A Brown**  
**Head Teacher**